



02.01.2019

## CIRCULAR FOR HALL TICKET ISSUANCE – UG COURSES

Dear Students,

This is to inform you that Hall Tickets for January 2019 examinations will be issued as per the schedule below:

Batch	BBA 16-19	BSC 16-19	BBA Arrears 13-16, 14-17, 15-18
Date	05.01.2019	05.01.2019	05.01.2019
Time	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm
Venue	Head Office	Head Office	Head Office

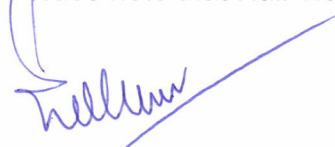
Batch	BBA17-20	BSc 17-20	BCom 17-20
Date	05.01.2019	08.01.2019	08.01.2019
Time	2.00pm-5.00pm	10.00am-1.00pm	10.00am-1.00pm
Venue	Head Office	Head Office	Head Office

All students are required to complete payment of all fees due, before receiving the Hall Ticket, as listed below, **if not already paid**:

- Examination Fee
- Condonation Fee for less attendance (if any)
- Penalty for not being present for Pre-finals (if any)
- Penalty for Late payment of Tuition fees (if any)
- Next Semester Tuition Fee
- Uniform Fee
- Books & Stationery Fee

All students are requested to bring one passport size photograph to affix on the Hall Ticket.

Please note that Hall Tickets will be issued only on the date & time indicated.

  
D.A. Sukumar  
General Manager

